



Hanover Township Butler County, Ohio

Board of Township Trustees April 5, 2024 9:00AM

Agenda for the Meeting and Minutes

1. Call to Order: Douglas L. Johnson, Presiding at 9:00AM
2. Roll Call: Township Fiscal Officer/Clerk- Gregory L. Sullivan
3. Present: Trustees Buddo, Johnson and Miller. Fiscal Officer Greg Sullivan and Bruce Henry, Township Administrator.

Approved Agenda for the Special Meeting

3. Resolution No.27-24 Approve Subgrant Agreement and Attachments/ County ARPA Funds
4. Road Program Update (if Available)
5. First Mural Selection
6. Coalition Survey- Any Interest?
7. Maintenance Projects Under Consideration
8. Personnel Issues; Salary Adjustment and other Requests
9. Other

Mr. Henry presented the update from the Board of County Commissioners regarding a \$150,000.00 ARPA fund grant and the final resolution needed to complete all steps.

Resolution No. 27-24

Regarding Participation with The Butler County Board of County Commissioners for the Use of ARPA Funds (\$150,000.00) and Authorizing a Subgrant Agreement with Butler County as Reviewed by the Butler County Prosecutor's Office

WHEREAS, the Board of Commissioners of Butler County, Ohio received federal funds pursuant to the American Rescue Plan Act of 2021 ("ARPA") and has allocated part of those funds for townships up to \$150,000.00; and

WHEREAS, the Board of Trustees of Hanover Township is a "political subdivision" having authority to participate and receive ARPA funds for projects that qualify under the federal regulations; and

WHEREAS, after much discussion based upon the information put out by the Board of County Commissioners, the Board of Trustees of Hanover Township designated the approved use of funds for the Hanover Memorial Park Restroom project for the sanitary system and ADA compliance related thereto through resolution No. 22-24; and

WHEREAS, the Subgrant Agreement forwarded by Board of County Commissioners of Butler County has been reviewed; and

WHEREAS, the Board of Trustees of Hanover Township desires to enter into this referenced agreement with the Board of Commissioners of Butler County, Ohio for qualified project; and

NOW THEREFORE BE IT RESOLVED:

SECTION I. RESOLVED, that the Board of Trustees of Hanover Township have reviewed and approved the Subgrant Agreement as referenced; and

SECTION II. RESOLVED, that the Board of Trustees of Hanover Township authorizes the Township Administrator to sign and Execute the referenced agreement on the basis of the description articulated above and to forward said signed agreement to the Butler County Board of Commissioners.

The foregoing resolution was adopted in an open public special meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 5th day of April 2024.

Board of Trustees

Vote

Attest:

Douglas L. Johnson

Larry Miller

Jeff Buddo

Gregory L. Sullivan
Fiscal Officer/ Clerk

* Subgrant Agreement attached.

Motion by Mr. Buddo, seconded by Mr. Miller to approve Resolution No. 27-24. After discussion, Mr. Sullivan called the roll and the vote was all three Trustees voted yes.

Road Program Update

The final two aspects of the overall 2024 Road Program bid through the Butler County Engineers Office. The full 2024 cost is not yet known but the paving bid was already presented to the Board. The Township will have a \$150,000.00 ARPA grant credit to be applied to the Road Program.

Community Center Mural Selection

AS requested the Park Committee reviewed the proposed drawings for a mural(s) to painted upon the Community Exterior surfaces as presented by Talawanda High School art students. After review by the Board, the top four were ranked and Mr. Johnson stated that the Township should start with one garage

door in front and determine other surfaces later. Mr. Henry was asked to touch base with the art teacher. With weather issues and school year coming to a close there may not be time to complete the mural. Mr. Henry will report back.

Healthy Coalition Survey

During the last Board meeting members of Hope and the Coalition for Healthy Communities discussed a short survey that was used to ask residents certain questions. The Coalition would help prepare the survey but the Township would have to determine and pay for the survey to get residents. After review, the Board believed that the suggested survey would be of little help to residents and/or the Township.

Maintenance Projects under Consideration

Mr. Henry reported about ongoing or projected maintenance projects for the Park Gazebo, Community Center and Fire Station.

Personnel Issues

Mr. Henry presented a report entitled: Fund Balances, Revenues, Expenditures and Staff Salaries. Within the report, recommendations were made for full time staff salary increases and a suggested retention bonus. The current staff is dedicated, professional and provides excellent citizen response despite running short of staff compared to a few years ago. Also surrounding townships were contacted regarding Road and Cemetery Salaries as background.

Based upon the foregoing and Board's position that the current group was important to retain if possible, Mr. Miller made a motion to increase Road and Cemetery fulltime staff salaries by 10% as well as provide for a retention bonus of \$500.00 in June and \$500.00 in December. Mr. Henry is directed to meet with staff as soon as possible and explain these changes as well as prepare personnel action forms related thereto. Seconded by Mr. Buddo. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

The Board discussed the Township Administrator salary. Mr. Buddo made a motion to increase the salary of the Township Administrator by 5% which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Dynegy Issue

Dynegy as communicated through Energy Alliance has offered a cost reduction for corporate accounts which is slightly lower than the residential negotiated rate due to the small number and accounts associated with Township buildings. This information was received late Thursday afternoon. Mr. Johnson had several questions and comments and other Trustees indicated this could result in a small cost savings to the Township. Several questions were posed that could not be answered, therefore the proposed motion listed below was tabled.

Motion Tabled: The Township Administrator has been working with Energy Alliance and indirectly Dynegy regarding electrical service charges to 5 Township Buildings. There is an opportunity for the Township electrical service to lower the costs to the Township. A proposal has been forwarded for the Township Administrator to sign an amendment to the current agreement with Dynegy. The proposed amendment is attached and offers three options. At this point, it is recommended to go with a one year agreement. In April 2025 the overall contract for residential electricity will be open /up for negotiation.

Mr. Johnson excused himself to attend to another matter.

Mr. Henry discussed the park Restroom bidding cycle and a special meeting might have to be called the la week of April to make a bid award. Mr. Henry indicated he would be meeting with Dan Ferguson and othe attorneys in the Prosecutor's Office reference ARPA funding, recognition of service by Mr. Ferguson and pending nuisance court actions.

Other issues related to drainage and zoning issues were briefly discussed but no action was necessary.

There being no further business to come before the Board, Mr. Miller made a motion to adjourn and Mr. Buddo seconded the motion. Mr. Sullivan called the roll with Mr. Buddo and Mr. Miller voting yes.

April 5, 2024 Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

Douglas L. Johnson, President: _____

Larry Miller, Vice President _____

Jeff Buddo, Trustee: _____

Date: 5/17/2024

Verified by: Greg Sullivan, Fiscal Officer: _____